

TULALIP DATA SERVICES: GIS

MAP STANDARD

INTRODUCTION

The purpose of Standards and Guidelines is to ensure that:

- All maps contain the same standard characteristics across an organization
- Maps are user-friendly
- Developers can easily locate electronic versions of maps in order to make required changes.
- Users can easily access the contact information for the developer(s) of a particular map
- Users can utilize a map's theme to easily identify the relevance of the map to their project.

Thus, all maps must contain the following:

1. **Title**
2. **Date**
3. **Contact Information**
 - **Organization/Department Logo**
 - **Organization/Department Name**
 - **Address**
 - **Phone Number**
 - **Email**
4. **Scale**
5. **North Arrow**
6. **Legend**
7. **Version**, when applicable
8. **Source**, when using data from external sources
9. **Disclaimer** The following is an example of map disclaimer:

Tulalip Tribes provides this data "as is" for general information purposes only. The Tulalip Tribes does not make any guarantees or warranties concerning the accuracy and completeness of the information contained in this document. The Tulalip Tribes assumes no liability or responsibility for errors or inaccuracies.

Note:

Metadata

In order to create a high-quality map, it is imperative that is accompanied by solid documentation. Therefore, FGDC ESRI metadata is required with every map.